

ISSCR Speaker's Corner

To provide the best experience possible, review this page to help you prepare your presentation and know what to expect during the meeting. Session Chairs, moderators, and panelists will find these details helpful in planning. Direct any speaker questions to abstracts@isscr.org.

Get Ready for the Meeting

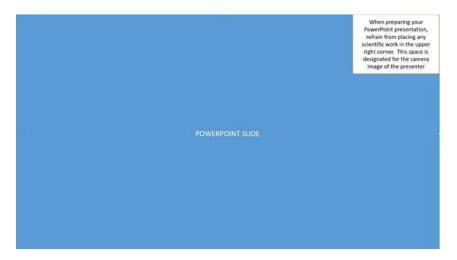
- Become an <u>ISSCR member</u>
- Register for the meeting and log in using your ISSCR credentials
 - The login is different from the ISSCR Presenter Portal
- Review ISSCR's Health & Safety Policy
- Review the Speaker Checklists on the Invited Speaker Checklist
- Make the most out of your meeting experience by promoting the meeting and your presentation on social media
 - Use the meeting hashtag #ISSCR to engage on social media.
 - For additional information regarding social media outreach, email media@isscr.org

Create your presentation

- The length of your presentation and session details will be sent prior to the meeting. To confirm any details of your presentation, email abstracts@isscr.org.
- Practice your talk to be sure it fits within the scheduled time, accounting for any Question-and-Answer time.
- Presentation slides
 - Slide 1: Your title slide
 - Slide 2: Listing of any disclosures
 - Presentation should be built in widescreen 16:9 aspect ratio
 - No custom fonts unless embedded. To be safe, use Arial font
 - Unembedded custom fonts will not be displayed
- Accepted presentation types for in-person/webinar presentations:
 - Microsoft PowerPoint version 2010 or later (.pptx) (for Mac or PC)
 - o PDF
 - Webinar only: Microsoft PowerPoint version 2010 or later or Apple Keynote version
 6 or later are acceptable
- Submit your Presentation via Presenter Portal. If your file is too large, you may send it to <u>abstracts@isscr.org</u> via <u>WeTransfer</u>. Presentations must be submitted one (1) week before the meeting starts.



NOTE: When preparing your PowerPoint/PDF presentation, refrain from placing any scientific work in the upper right corner, as shown in the example below. This space is designated for the camera image of the presenter.



Presentation Day

In-Person Presenters

- Pick up your badge at the ISSCR Registration Desk
- Arrive to the session room 15-20 minutes prior to the session start time and check-in with the session chair and AV technician
- Check-in with the AV technician and ensure your presentation has been received
 - Best practice to bring your presentation on an USB drive with you

ISSCR Digital Webinar ONLY

- Check-in 30 minutes prior to the session start time
- Let the AV technician know you are present.
- Webinar presenters will present "live" at the scheduled session date and time.
- Webinar presenters will share their slides while they present.
- Zoom link information will be sent via a calendar invite and via email prior to the event.
 If you do not have the Zoom link one (1) week prior to the event, email abstracts@isscr.org

Webinar Presenting Tips

- Best to connect to the internet via a hard-wired line. If not, possible please be sure to close all other applications and stop any streaming while you present.
- If your internet connection is not stable, your slides will be run for you while you present.
- When presenting, avoid sitting with a window or light behind you. Try to adjust the lighting in the room and clear any clutter behind.



ISSCR Presenter Portal: Abstract-Selected Speakers log-in credentials have been sent directly to their email. This system is used to complete all the tasks assigned prior to the event. If you have not received your log-in credentials, send an email to abstracts@isscr.org

ISSCR membership system: Access your ISSCR profile and:

- Register for meetings
- Update your membership.
- Opt-in to receive ISSCR communications and update your profile.
- Reset your password

IMPORTANT: You will use different login credentials for these two systems.

Abide by the ISSCR Meeting Embargo Policy

Abstracts selected for poster or oral presentation are embargoed from the time of submission until the time of presentation. Abstract content may not be announced, publicized, or distributed before the presentation date and time in any way including blogging and tweeting. ISSCR does permit promotion of general topics, speakers, or presentation times

This embargo policy applies to all formats of abstract publication, including abstracts in electronic or printed version of Program/Abstract Book, online via ISSCR Digital platform, Society's website(s), and other presentation.